

## The Global Fund

### The race against time



## THE GLOBAL FUND



The Global Fund to Fight AIDS, Tuberculosis and Malaria is a non-profit foundation. Founded in 2001 as a partnership of governments, civil society, technical agencies, the private sector and people affected by the diseases, it is based in Switzerland in Grand-Saconnex.

By the end of 2018, it was estimated that programs supported by the Fund had saved 32 million lives, and allowed a 40% drop in deaths from AIDS, tuberculosis and malaria in the countries where it invests. All of the Fund's employees are based in the Geneva offices.

## MISSION (2018)

The challenge of this move consisted in the planning: the existing premises had to be vacated by a specific date in order to avoid paying penalties. The client was therefore looking for a company capable of moving 950 employees over 3 weekends in a row, with no possibility of additional delay.

Given these constraints, we have defined 3 phases of relocation, each involving a little over 300 employees, depending on their respective departments. Each phase started on Friday from 1 p.m. to 10 p.m., and had to be completed on Saturday from 7 a.m. to 5 p.m. Sunday work being prohibited, it was imperative that all working stations moved during a phase be operational when releasing the teams of movers on Saturday.

In addition, services that had little impact on business continuity, such as managing evacuations to the recycling center or moving the archives, were planned on weekdays in order to distribute the workload and meet deadlines.

## RESULTS

- 950 employees moved, with their personal effects and their IT equipment (disconnections and reconnections).
- 2,800 m<sup>3</sup> of furniture moved.
- A solution for reselling furniture to a broker, and organizing the logistics of this operation.
- Close links established during the project, leading to a longer term commercial relationship on ad hoc operations.

## HARSCH'S APPROACH

- Comprehensive solutions with a project management approach, including for the recovery of furniture and management of IT equipment.
- Change management support with the creation of ad hoc documents and the organization of several meetings to clarify procedures and confirm the details of customer needs.
- Supply of innovative automatic boxes, making it easier for employees to prepare for the removal of personal effects.
- Reactive and available structure allowing to adapt in real time to the vagaries and meet deadlines.